

# MARKET LAVINGTON PARISH COUNCIL

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14<sup>th</sup> January 2026

## To Councillors:

Fred Davis (Vice-Chair); Di Fraser; Peter Joly; Ian Macqueen; Suzanne Morrison; Duncan Poole; Chloe Stevens (Chair); Laura Turner-Scott.

You are hereby summoned to attend a **Meeting** of the **Full Council** of Market Lavington Parish Council to be held at the **Old School, Church Street**, Market Lavington on **Tuesday 20<sup>th</sup> January 2026 at 7.15pm** for the purpose of transacting the business detailed below.



Tanya West  
Parish Clerk & RFO



## AGENDA

### Meeting of the Full Council

7.15pm

Please note that this Parish Council meeting may be recorded in accordance with the Openness of Local Government Bodies Regulations 2014. If you wish to record the meeting, please inform the Chair or Clerk in advance so that any necessary arrangements can be made. The Parish Clerk will also record the meeting for administrative purposes; this recording will be deleted once the draft minutes are approved in accordance with Standing Orders.

It is reminded that Market Lavington Parish Council has signed up to the NALC Civility & Respect Pledge under which the Council has agreed to treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles.

Item for Discussion	
<b>25/26-205</b>	<b>Attendance and Apologies for Absence</b>
a) To receive any apologies for absence and consider reasons for non-attendance. b) To receive update on councillor attendance to meetings and apologies process.	
<b>25/26-206</b>	<b>Declarations of Interest and Dispensations to Participate</b>
a) To receive declarations of interest in respect of matters contained in this agenda. b) To receive any dispensation requests received.	
<b>Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.</b>	
<b>25/26-207</b>	<b>Adjournment for Public Participation (maximum of 5 minutes)</b>
Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation.	
<b>25/26-208</b>	<b>Minutes of Council Meetings</b>
Meeting of the Full Council held on the 16 <sup>th</sup> December 2025 - To approve and sign the minutes as a correct record of the meeting.	
<b>25/26-209</b>	<b>Monthly Reports</b>
a) Wiltshire Councillor Report (Cllr Dominic Muns). b) Youth Council (Written report from Group Leader). To include update on discussions with St Barnabas School and future plans. Also, make any decisions regarding the picnic bench and any conditions/permissions regarding its location or installation.	

- c) Rights of Way Working Group (Written report from Group Leader). To include update on works undertaken since the last meeting, plans for future works and any ongoing investigations. To make any associated decisions on these works.
- d) Community Hall Trust Report (written report from MLPC representative Cllr Poole).
- e) Friends of Canada Woods & Community Park Community Group (written report from Group Chair). To receive updates and make any associated decisions on:
  - i. Works in respect of the regeneration of original MLAV2 footpath through Community Park, including habitat hedging and planting of new hedgerow (previously agreed by Full Council).
  - ii. Village 'Blossom Day' event to be held at Canada Woods/Community Park on Saturday 25<sup>th</sup> April 2026. To include request to use the Old School as a 'drop off' location for this event.
  - iii. Fly tipping incident at Canada Woods.
  - iv. Consideration of seeking donations from residents in return for cutting up and distributing firewood from recently felled timber.
- f) Any other reports.

**25/26-210 HRAF Committee Meeting**

To receive the draft minutes from the Highways, Recreation, Amenity and Footpaths (HRAF) Committee meeting held on 6<sup>th</sup> November 2025.

To consider any recommendations made by the Committee and make any associated decisions.

**25/26-211 Staffing Committee Meeting**

To receive the draft minutes from the Staffing Committee meeting held on 6<sup>th</sup> January 2026.

To consider any recommendations made by the Committee and make any associated decisions.

**25/26-212 Finance Committee Meeting**

To receive the draft minutes from the Finance Committee meeting held on 13<sup>th</sup> January 2026.

To consider any recommendations made by the Committee and make any associated decisions. To include decisions on changes to the Committee Terms of Reference and on the Internal and External Auditors. Other recommendations will be considered under agenda item 25/26-215.e and f.

**25/26-213 Market Lavington Neighbourhood Plan 2**

- a) Steering Group Meeting 06/01/2026 – To note the draft minutes and ask any questions arising from them, receive any updates, and consider any matters as necessary.
- b) Site Assessment Consultation – To receive update on the consultation and responses from the various site owners as agreed to be contacted at the last meeting. Also, on contact received from any developers in relation to the same.
- c) To consider any MLNP2 related payments since the last meeting, budget requirements for the remainder of the current financial year and budget into 2026/27.

**25/26-214 Governance & Management Advisory Group**

To receive updates and make any associated decisions on the following:

- a) **Training** – any councillor or staff training booked or undertaken since the last meeting.
- b) **AGAR Assertion 10** – To receive update on the NALC model IT Policy and consider the adoption of this document with any revisions.
- c) **Community Governance Review** – To ratify the Parish Council's response to the forthcoming Community Governance Review and receive an update on the next steps in the Review process.
- d) **Tree Policy** – Letter to be issued to residents regarding issues with trees on Parish Council owned or maintained land and linking to the Parish Council's Tree Policy.

**25/26-215 Finance**

- a) To receive and consider financial reports – receipts and payments details for December 2025 (including any card payments, direct debits, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date.
- b) To approve payment of 'card / online Payments' for January 2026 – (*schedule of payments and copies of accompanying invoices to be provided to councillors before the meeting*).
- c) Ear Marked Reserves (EMR) – To review the updated report of current EMR and make any associated decisions.
- d) Community Grant Applications – To consider for approval any applications received since the last meeting (including update from residents of The Muddle regarding their community garden; South Western Ambulance Charity to equip volunteer Community First Responders (CFRs); the Tuesday Club; Blossom Day event).
- e) To consider recommendations from the Finance Committee and to agree on the operational budget and allocations for Ear Marked Reserves for the 2026/27 financial year.
- f) To decide on the annual Parish Council precept requirement for the 2026/27 financial year.

**25/26-216 Parish Council Land**

To receive updates (if available) on, discuss, and make decisions on the following items:

- a) The felling of two Ash trees backing onto properties on Francis Road.
- b) Access gates and footpaths from properties on to Parish Council land.
- c) Information board for Canada Woods/Community Park.
- d) Permissive path on MLAV2 and fencing off the landslip and associated works including permits from the Environment Agency.
- e) Recording of trees on Parish Council land and consideration of independent tree surveys and associated correspondence.
- f) Clearing of waste on amenity land adjacent the Community Hall.
- g) Trees on land between The Muddle and Broadwell – consideration of possible works.
- h) Consideration of purchasing tree guards and canes to protect new whips in Community Park.

#### **25/26-217 Current and Future Projects**

To receive updates on, discuss, and make any associated decisions on the following:

- a) To review current list of possible future projects and to receive updates on any preparation works undertaken since the last meeting, including the Remembrance Day community knitting project, also on highway improvements/traffic management proposals in the parish as provided by Motion (Transport and Infrastructure Consultants).
- b) To submit any new suggestions for future projects, to include plans for a village map.
- c) To review and consider any sources of external funding for any of these projects and other Parish Council activities.

#### **25/26-218 Highways and any other maintenance matters**

To receive updates (if available) on, discuss, and make decisions on the following items:

- a) Footpath MLAV10 (Spin Hill to Drove Lane) – Issues previously raised and alternative options for preventing access by motorbikes whilst maintaining equality access.
- b) Memorial benches at Elisha Field and elsewhere.
- c) Parish Steward - Scheduled visits during 2026.
- d) Community Clean Up Day – Rescheduled drain and gulley clearance session at Drove Lane planned for 24<sup>th</sup> January 2026.
- e) Parsonage Lane - Issues with fly tipping, dog fouling, and bank slippage.
- f) Tasks undertaken by the Handyman and Groundwork Contractors since the last meeting and opportunity to raise any new matters for action.
- g) Northbrook – Any additional pruning works required to the large willow tree on the unregistered amenity.
- h) Update from Wiltshire Council regarding improvement works to Black Dog crossroads A360.
- i) To receive any other updates.

#### **25/26-219 Correspondence Received**

To note action taken by the Clerk and to consider if further action is required in relation to the following matters:

- a) WALC Executive Meeting on 19<sup>th</sup> January 2026 at 6.30pm.
- b) WALC Environment Network inaugural Meeting on 29<sup>th</sup> January 2026.
- c) Wessex Water community drop-in session at Devizes Library on Tuesday 13<sup>th</sup> January 2026.
- d) Police update on criminal damage to roundabouts at either end of Grove Road.
- e) Wiltshire Police crimes and incidents report for Market Lavington October to December 2025 incl.
- f) Wessex Flood Warden Lunch and Learn Sessions 2026.
- g) Best Kept Village Competition 2026 – Celebrating 100 Years of CPRE.
- h) Green Council Biodiversity Solutions - Introduction and Request for Meeting.
- i) Community First - Ask the Network Bulletin and meeting on 17<sup>th</sup> March 2026.
- j) Query on list of registered monuments and concerns regarding missing mile post at Black Dog.

To receive updates on the following previously raised matters:

- k) Local resident – debris from beech trees on Lavington Hill.
- l) Local resident – queries regarding play equipment and surfaces at Hamilton Drive play area.

*Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting.*

#### **25/26-220 Planning applications, decisions, and any other planning issues**

- a) To consider the following planning applications:

- i. Reference: **PL/2025/09579** (Full planning permission)

Address: **Sandhyrst Stables, Drove Lane**, Market Lavington, Devizes, SN10 4NT

Proposal: Alteration of existing Redwood Creosote posted Paddock which measures 55m x 20m to a Sand School. Fix low level Creosote kick board to the existing paddock posts, add

equestrian grade rubber chips to complement the existing surface. Increase existing mixed hedge by 20m. Change of use from agricultural to equestrian use.  
Applicant: Mrs Morag Fricker.

- b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting but via email:
- None.
- c) To receive and consider planning applications / appeal notifications received after the issue of the agenda (*where the response time falls outside of the meeting schedule and an extension cannot be obtained*).
- d) To note recent planning application decisions made by Wiltshire Council:
- Reference: PL/2025/08656 (Listed Building Discharge of Condition)  
Address: **Ivy Lodge, 85 High Street**, Market Lavington, Devizes, SN10 4AQ  
Proposal: Discharge of condition 5 (Details of repointing and sample) relating to application PL/2024/09004.  
Applicant: Mollie Allen  
Decision: The details submitted in relation to this condition are **approved and discharged**.
  - Reference: PL/2025/08658 (Approval of details reserved by a condition)  
Address: **Ivy Lodge, 85 High Street**, Market Lavington, Devizes, SN10 4AQ  
Proposal: Discharge of condition 5 (Details of repointing and sample) relating to application PL/2024/0873.  
Applicant: Mollie Allen  
Decision: The details submitted in relation to this condition are **approved and discharged**.
- e) To note or receive any updates on any other planning matters including enforcement:
- Wiltshire Council Eastern Area Planning Committee Meetings.
  - Enforcement Appeal APP/3940/C/24/3358240 – 29 Spin Hill – Update.
  - Enforcement – unauthorised access onto A360 south of Black Dog crossroads.
  - Enforcement – Tree reduction at the Muddle.
  - Enforcement – Tree felling at The Ham.
  - Wiltshire Local Plan 2020-2038 Review examination.

**25/26-221                      Items for next agenda**

Opportunity for Councillors to identify any matter to be included on the agenda for the next Parish Council meeting.

**25/26-222                      Adjournment for Public Participation (maximum of 5 minutes)**

Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation.

**25/26-223                      Date and Time of Next Meeting**

The next meeting of the Full Council is scheduled to be held on Tuesday 17<sup>th</sup> February 2026 at 7.15pm at the Old School.